

**Carrie E. Tompkins Elementary School**  
**Head Lice: Procedures**

1. All individuals with confirmed or suspected cases of head lice should be reported to the school nurse. Names will be kept confidential.
2. The school nurse will examine the student to confirm the diagnosis and notify the child's parent or guardian. A letter stating that a case of lice has been reported will be sent home to the parents of the specific class and to the grade level. The custodial staff will be informed.
3. When a new case of head lice is detected, all classmates, siblings, and teachers of the student will be screened as soon as possible. \**Classmates* refer to the students in the individual student's class.
4. Any individual with a diagnosis of head lice may return to school after treatment. Upon returning after treatment, a student along with their parent or guardian must check in with the school nurse. The nurse will inspect the student's head before he/she reenters the classroom. If any live lice are detected, the child will not be allowed to enter until further treatment is deemed effective.
5. The school nurse will reevaluate any student diagnosed with lice once a week for 3 weeks. It is the responsibility of the parents to continue screening daily for a sustained period of time.
6. The school nurse is available for consultation regarding prevention and treatment options.